



# **SUM** **COLLEGE OF TEACHER EDUCATION**

(Affiliated to Kannur University & Recognized by NCTE, Bangalore)

(ACAD A1/SUMCTE/941/2006 & F.No.SRC/NCTE/APS00711/KL/2015-16/  
65240 Dtd 20/5/2015

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*Hand Book*  
2023 - 2024

# S U M

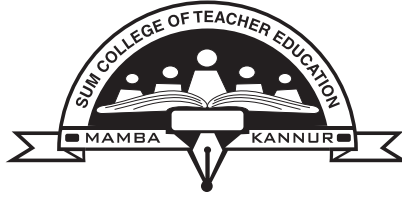
## COLLEGE OF TEACHER EDUCATION

(Affiliated to Kannur University & Recognized by NCTE, New Delhi)  
(ACAD A1/SUMCTE/941/2006 & F.No.SRC/NCTE/APS00711/KL/2015-16/  
65240 Dtd 20/5/2015

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Name : .....

Roll No. : .....

Optional : .....

**College Calendar & Hand Book**

**2023 - 2024**

## **PRAYER**

കാരുണ്യസിന്ധുവാരക്ഷകൻ തിരു  
നാമത്തിലോതുന്ന്യ ദിവ്യമാം സൂക്തികൾ.  
ലോകങ്ങളൊക്കെയും കാത്തുരക്ഷിച്ചീടും  
ലോകൈകനാഥനെ വാഴ്ത്തുന്നു സർവ്വരും  
കാരുണ്യമേറുന്ന രക്ഷകാ, നിൻകൃപാ  
പൂരം നിരന്തരം വർഷിക്ക ഞങ്ങളിൽ.  
തീർപ്പുകൾ നൽകുന്ന വാസരേ ഞങ്ങളേ  
കാരുണ്യമോടു നീ കാത്തുകൊള്ളണമേ !

ധ്യാനത്തിലാമജ്ജമാകും മനസ്സുമായ്  
കാലം കഴിക്കുന്നു സർവഥാ ഞങ്ങളും  
നിന്നോടുമാത്രം നിവേദനം ചെയ്തിടും  
അന്യദൈവങ്ങളെ തേടില്ലൊരിക്കലും.  
നേരായ മാർഗ്ഗം തെളിക്കേണേ രക്ഷകാ,  
പാരാതെ നിത്യം നയിക്കുമാറാകണേ.  
സത്തുക്കൾ പോയൊരു മാർഗേണ ദൈവമേ  
ലക്ഷ്യത്തിലെത്താൻ തുണയ്ക്കുമാറാകണേ  
നിൻ കോപവാഹിനിയിൽ വീണോരു മർത്തുന്റെ  
പിമ്പേ അയയ്ക്കെല്ലൊ രക്ഷകാ ഞങ്ങളെ.

## Contents

Vision & Mission	4
Profile of the college	4
Objectives	4
Management	5
Members of Teaching Faculty	5
Course of study	6
General Rules and Regulations	9
Leave and Attendance	9
Library And reading room	10
Identity card	11
Scholarships & Endowments	11
Cells and Committees	12
College Alumni	21
Parent Teachers Association	21
College Club	22
Co-curricular Activity	23
Curriculum Content	27
School Internship	31
Result Analysis	33
Calendar	34



## **VISION**

To be a leading Institution to shape exemplary educators who inspire and empower learners, fostering a brighter future for our Society .

## **MISSION**

To cultivate a strong sense of social responsibility, community engagement and global awareness among our graduates. To uphold the highest standard of professionalism, ethics and integrity in all aspects of our Institution.

## **PROFILE OF THE COLLEGE**

**Shamsul-Ulama Memorial (SUM)** College of Teacher Education is situated in a peaceful and picturesque area near Mamba mosque Muzhappala, Chakkarakal. It is nearly 17 km away from kannur Railway Station and Bus stand and 10 km away from the Kannur International airport. The college now functioning in a newly constructed building and comes under the jurisdiction of Anjarakandy Grama Panchayath. The college started functioning during the academic year 2006-2007. SUM College of teacher education is a Self Financing Institution where 50% seats are filled under merit quota and the remaining 50% under management quota. SUM College of Teacher Education is an institution managed by Jamia Shamsul-Ulama Al Islamiya, Mamba. It is a co-educational institution owned and run by Jamia Shamsul Ulama-AI-Islamiya, Mamba.

## **OBJECTIVES**

1. To actualize the potentials of students.
2. To become efficient ,skillful ,competent and responsible teachers of tomorrow.
3. To mold socially sensible citizens.
4. To provide education to the girls students and their empowerment.
5. To build digital and global competencies among student teachers.
6. To enhance life skills by providing moral and value based education.
7. To imbibe a sense of excellence among the student teachers

## MANAGEMENT

Mr. Abdul Rahman Kallai	Chairman
Mr. V.M.AbdulAzeez Haji	Vice Chairman
Mr. T.P.Abdulla Master	Secretary
Mr. C.Ahammed Kutty Master	Manager
Mr. V.M.Sathar Haji	Treasurer

## MEMBERS OF TEACHING FACULTY

Sl. No.	Name & Designation	Contact No.	E-mail.id
1	<i>Principal</i> <b>Dr. Jayasree C.V.</b> MA.M.Ed. Ph.D	9947535047	jayasreecv50@gmail.com
2	<b>Mr. Divakaran P.E.</b> MSc(Phy),MSc(Psych), MA(Edn),MEd <i>Asst. Professor in Physical Science</i>	9447548255	pedivakaran@gmail.com
3	<b>Mr. Krishnakumar E.P.</b> M.A.,M.Ed.,PGDCP <i>Asst. Professor in Social Science</i>	9447687615	krishnakumar kannapuram@gmail.com
4	<b>Mr. Sunesh Kolangaroth</b> M.A.,M.Ed. <i>Asst. Professor in Education</i>	9020292872	skolangaroth@gmail.com
5	<b>Mr. George Joseph</b> M.A.,M.Ed. <i>Asst. Professor in Education</i>	9645947019	gjo1978@gmail.com
6	<b>Mrs. Praseetha P.</b> M.Sc.,M.Ed.PGDCP <i>Asst. Professor in Natural Science</i>	8289929119	praseethap2006@gmail.com
7	<b>Mrs. Shincy Mohan C.P.</b> M.A.,M.Ed <i>Asst. Professor in English</i>	9446668240	cpshincymohan@gmail.com
8	<b>Mrs. Deepthi O.V.</b> M.Sc.,M.Ed <i>Asst. Professor in Mathematics</i>	7907854544	deepthiranjith 2019@gmail.com
9	<b>Mr. Abhinand K.</b> MPEd <i>Asst. Professor in Physical Education</i>	9995610708	abhinandk1303 1997@gmail.com

## MEMBERS OF NON TEACHING STAFF

1 Mr. Muhammad Badir. K	Office Superintendent
2. Mrs. Rahiyanath. A	Computer Assistant
3. Mrs. Vaishna P.T.	Librarian
4. Mrs. Sareena. K	Clerk
5. Mr. Azees. K.P	Watchman
6. Mrs. Ramleth. K	Sweeper

## COURSE OF STUDY WITH OPTIONAL SUBJECTS

College is offering Two year B.Ed Degree course. It will be implemented through 4 semesters comprising 100 working days of each semester. In the Admission procedure college strictly follows the Kannur University reservation policies. College offers training facility in the following optional subject with total intake of 55 seats divided among five optional subject.

English	- 10	5 merits + 5 management
Mathematics	- 10	5 merits + 5 management
Natural Science	- 10	5 merits + 5 management
Physical Science	- 10	5 merits + 5 management
Social Science	- 10	5 merits + 5 management

5 seats are reserved for economically weaker sections among the forward cast on the basis of their merit.

### Academic Enclave of the College

To ensure the successful completion of the B.Ed course, we offer a comprehensive array of facilities and infrastructure designed to support and enhance the learning experience of our students. Our computer lab is equipped with high-speed Wi-Fi and internet access, providing students with seamless connectivity. The lab features desktops, laptops, printers, and other essential peripherals, ensuring that all technological needs are met efficiently. We provide dedicated lab facilities for various subjects to support practical learning which includes the following.

**Language Lab:**

Enhances students' communication skills through interactive language learning tools and software.

**Mathematics Lab:** Equipped with a variety of tools and resources to facilitate the understanding of complex mathematical concepts.

**Science Lab:** Offers modern equipment for experiments and research in physical, chemical, and biological sciences.

**Social Science Lab:**

Provides resources for the practical application of social science theories and methods.

**Multimedia Room :**

Our multimedia room, capable of accommodating around 70 students at a time, is designed for interactive learning sessions, presentations, and seminars. It is equipped with advanced audio-visual aids to support a dynamic educational environment.

**Campus-Wide Wi-Fi**

To support seamless connectivity and access to digital resources, Wi-Fi is available throughout the entire campus, ensuring that students can study and search from any location within the college premises.

**Sports Room :**

Physical education and training are vital components of our holistic approach to education. The sports room is stocked with all necessary equipment for various physical exercises and sports activities, promoting physical well-being alongside academic growth.

**Studio :**

Our studio is a specialized facility aimed at enhancing the performance skills of students. It provides a platform for creative expression and practical application of educational techniques, further preparing students for their teaching careers.

**Recreation Rooms :**

The recreation room in our college is a dedicated space designed for both boys and girls to relax, unwind, and socialize outside of their academic responsibilities. This well-appointed facility includes a variety of essential features to ensure a comfortable and enjoyable environment for all students. These designated areas with tables and chairs are provided for group activities and social interactions, fostering a sense of community among students.

**General Store Room :**

A general store room with necessary stationery items and snacks available in the college which includes a photocopier.

All these facilities collectively create a robust educational environment, fostering both academic excellence and personal growth among our students.

## CRITERIA FOR SELECTION

The applicants must be qualified in the BA/BSc/Degree examination (under the 10+2+3 pattern) with one main/core subject and two subsidiaries/complementary courses from this University as equillant there to. They should be qualified with atleast 50% marks in Bachelor's Degree (Science/Arts subjects)for part I+II+III together (common, core, complimentary and open courses) or part III (core and complimentary courses)

1. Candidates belonging to SC/ST need to secure a passing the Degree examination.
2. The candidates belonging to socially and educationally backward caste (SEBC) will be given a relaxation of 5% from the prescribed minimum marks.
3. The candidates belonging to other eligible candidates (OEC) will be given a relaxation of 5% from the prescribed minimum marks.

Admission procedures will be started after the declaration of degree examination results and shall be made through online Centralised Admission Process (CAP).

## **GENERAL RULES AND REGULATIONS**

1. The students are admonished to set example of a noble and dignified demeanor
2. They should practice good manner in the campus as well as in the society.
3. Students shall be clean and modest in their dress and appearance and behave with dignity and courtesy.
4. Students are not permitted to come late
5. No meeting or entertainment shall be organized without the permission of the Principal.
6. Students should remit the prescribed fees to college on time.
7. In case if a student at discontinue the course, he should remit the full amount of fees.
8. In case of misbehaviour the Principal shall have the power to impose the following punishments: fine of attendants, suspension and compulsory issue of T.C.
9. The course certificate for the University examination will not be granted to any student unless the Principal is satisfied with his/her conduct, progress in studies and attendants and behavior.
10. Students are forbidden from handling furniture items or laboratory equipments without the knowledge of the Principal or concerned staff members.
11. A fulfilled P.T.A. is to be formed during the 1st day of the class.

## **LEAVE AND ATTENDANCE RULE**

1. Students are not permitted to absent themselves without leave. Application for leave in the prescribed form should be submitted sufficiently earlier, at least a day before it is to be availed of. It should be submitted to the Principal with the recommendation of the optional teacher concerned.
2. Absence without leave for part of the day and fully is regarded as absence for the day.
3. Absence for five consecutive working days without informing, will be considered a sufficient reason for removal of one's name from the rolls.

4. Unauthorized absence is seriously dealt with.
5. Absence from the class tests, model examination and extra curricular activities without valid reason will be treated as breach of discipline.
6. A student shall be considered to have satisfactory attendance to appear the examination if he/she attends not less than 80% of the total working days for theory classes and attends fully the practice teaching days.
7. No condonation will be there for lack of attendance of practice teaching.
8. Morning Section begin 9.45 am. Students shall assemble for prayer soon after the first bell, which is followed by thought for the day.
9. Class begin from 10.00 am to 1 pm. and the afternoon session is from 2 p.m. to 4.30 pm.
10. Students should be punctual and regular in class.
11. The total attendance of each student will be displayed on the notice board at the end of each semester.
12. For admission to the University examination, students should have:
  - a. The required attendance out of the total no of working days.
  - b. Attend all the demonstration and criticism class.
  - c. A satisfactory academic achievement and conduct in the college.
  - d. Completed the course of instruction and practical work to the satisfaction of the teachers and principal.
  - e. Attended all the examinations conducted by the college authorities.

### **LIBRARY AND READING ROOM**

An elaborate library facility is provided in the college and a full time librarian is in the charge of library. The library and reading room remain open from 9.30 am to 4.30 pm on all working days. Students are allowed to take only a note book to the library. All other belonging shall be left at the entrance.

1. Students can borrow two books at a time on production of library card. The borrowed books can be retained for SEVEN days and

a fine shall be levied in the case of books not returned on the due date.

2. Strict silence should be maintained in and around the library.
3. All the borrowed books should be returned two weeks before the final examination.
4. Borrowers shall replace the book incase of it is lost or damaged.
5. Sub lending of library books is not allowed.
6. Reference books and current issue of any periodical cannot be borrowed.
7. The Librarian may recall a book at any time even when the normal period of loan is not over.
8. Hall ticket shall be issued only after obtaining a NO-DUE CERTIFICATE from the librarian.

### **IDENTITY CARD**

1. All the students of the college shall keep with them the identity card with their recent passport size photograph attested by the Principal.
2. All payments, issue of certificates, scholarships etc. will be made only on the production of the identity card.
3. Identity card is valid for two years only.
4. The student should surrender the Identity card when he/she leaves the Institution.

### **SCHOLARSHIPS AND ENDOWMENTS**

- ★ Late T.C. Abdurahman Master Memorial Award is presented to the student who stands first at the college level in the university examination.
- ★ Award given by the Principal to the student who secure the second position at the college level in the University Examinations.
- ★ Late Mammooty Master Memorial award for the third place from the college in the University sponsored by the College Management.



- ★ Students Welfare fund
- ★ Award for the first and second places in the University Arts & Sports competition sponsored by the college teaching staff.
- ★ Management's Scholarships for the most needy students.

## **CELLS AND COMMITTEES**

### **WOMEN CELL**

The SUM College Women Cell is dedicated to the all-round development of our female students, aiming to empower them socially, economically, and politically. Through various programs, workshops, and activities, the Women Cell provides a supportive environment where students can gain confidence, leadership skills, and a sense of independence. Our initiatives focus on raising awareness about women's rights, offering career guidance, and fostering a community of mutual support and encouragement. The Women Cell is committed to nurturing empowered, well-rounded individuals who can contribute positively to society.

### **ANTI - RAGGING CELL**

The Anti-Ragging Cell of SUM College adheres to the directives provided by the UGC to ensure a safe and respectful environment for all students. The cell is committed to preventing any form of ragging and promoting a positive campus culture. By actively monitoring the campus and assessing situations related to ragging, the cell works diligently to address any issues that arise. In case of any incidents, the Anti-Ragging Cell promptly reports to the concerned authorities for appropriate action, ensuring a secure and supportive atmosphere for everyone at SUM College. This cell keeps a records of anti-ragging measures maintained in the college and of the reports and pledges submitted by the students immediately after the admission.

## **EXAMINATION CELL**

Examination cell of sum college is entrusted with the conduct of both internal and external examinations. Principal is the chief superintendent of all examinations. She is assisted by the assistant exam superintend and office staff. The responsibilities of the exam cell include the arrangements of exam halls, conduct of examinations both for regular and distance education students assigned by the university. communication with university, assigning and instructing invigilation duty, filing the mal practices, packing and dispatch of answer books ,conducting practical examinations by providing sufficient divisions of students for B.Ed. examination. The exam cell is equipped with sufficient number of computers, printers and xerox machines along with other facilities.

Chief superintend of examination- Dr C V Jayasree, Principal.

Additional chief superintends of examinations - Mr Divakaran P E Senior faculty.

Invigilators -All the faculty members are invigilators

## **INTERNAL COMPLAINT CELL**

The Internal Complaint Cell of SUM College is dedicated to addressing and resolving issues of sexual harassment within the campus. This cell plays a crucial role in ensuring a safe and respectful environment for all students and staff. It conducts workshops and seminars to raise awareness about sexual harassment, educate the community on their rights and responsibilities, and promote gender sensitivity. Additionally, the cell organizes orientation programs for new students to inform them about the policies and procedures related to harassment. Through these initiatives, the Internal Complaint Cell aims to foster a secure and inclusive atmosphere at SUM College.

## **STUDENTS GRIEVANCE REDRESSAL CELL**

The Students Grievance Redressal Cell at SUM College is committed to addressing and resolving all types of grievances, complaints, and malpractices reported by students and stakeholders. This cell handles concerns related to both academic and non-academic matters, ensuring a fair and transparent process. It accepts grievances from various stakeholders and forwards them to the appropriate management bodies for resolution. The cell meticulously scrutinizes the grievances, conducts regular meetings, and implements follow-up programs to ensure that issues are resolved effectively. By maintaining open lines of communication and promoting accountability, the Students Grievance Redressal Cell strives to uphold a harmonious and equitable campus environment.

## **ETHICS COMMITTEE REPORT**

The Ethics Committee at SUM College is dedicated to fostering a culture of integrity and value-based education within the institution. The committee emphasizes the importance of ethical behavior and moral values among both students and faculty members. To achieve this, the committee conducts a variety of activities including seminars, workshops, and faculty development programs. These initiatives aim to enhance the overall standard of education and ensure a uniform standard of conduct throughout the college community. By promoting ethical principles and professional standards, the Ethics Committee plays a crucial role in shaping a responsible and principled academic environment at SUM College.

## **PLACEMENT CELL**

Placement cell of SUM college help its student teachers in preparing resumes, provides career and technical guidance and knowledge of different pedagogies and school related experiences. It is organizing several workshops, orientation, talks with renowned personalities, seminars and workshops, skill development program, coaching classes like teachers eligibility test, NET, SET, CTET, TET etc.

College provides career guidance and placement services to students every year .Besides the institution conducts classes to improve teaching skills as well as other soft skills of prospective teachers to meet the requirement of their profession and to reduce the problem of an employment

Placement cell organizes varieties of programs which enable students think and act creatively and should help them to come out successful in facing the challenges of day today life

### **ACADEMIC QUALITY ASSUARANCE CELL**

Academic quality assurance involves the systematic review of educational provisions to maintain and improve its quality ,equity and its efficiency .It involves self evaluation ,external evaluation , evaluation of teachers and school leaders ,and students assessments.

Academic quality is a way of describing how the learning opportunities available to students help them to achieve their award. It is ensuring the effective teaching and the quality can be assured and enhanced. Quality assurance cell is monitoring, inspecting and proposing measures to correct or improve in order to maintain a standard quality .Academic quality is how an institution support students in their learning and teaching, how they are assessed and the resources available. Quality assurance is the process of checking the process and quality .

### **OBC Cell**

The OBC (Other Backward Classes) Cell at SUM College is dedicated to supporting and empowering students from OBC backgrounds. The cell ensures that these students have equal access to educational opportunities and resources, helping to create an inclusive and equitable learning environment. It provides guidance on scholarships, career counseling, and academic support, addressing the specific needs and challenges faced by OBC students. Additionally, the OBC Cell organizes awareness

programs, workshops, and seminars to promote social inclusivity and cultural understanding within the college community. Through these efforts, the OBC Cell plays a crucial role in fostering diversity and ensuring that all students can thrive and succeed at SUM College.

### **SC/ST Cell**

The SC/ST (Scheduled Castes and Scheduled Tribes) Cell at SM College is dedicated to the welfare and development of students from SC and ST communities. This cell has been working in the college since its inception. The cell focuses on ensuring that these students receive equal opportunities and support in their academic and personal growth. It provides assistance with scholarships, academic counseling, and career guidance, addressing the unique challenges faced by SC and ST students. The SC/ST Cell also organizes various programs such as workshops, seminars, and awareness campaigns to promote social justice, equity, and inclusivity within the college. By fostering an inclusive environment, the SC/ST Cell helps to empower students from these communities, enabling them to achieve their full potential and contribute meaningfully to society.

### **MINORITY CELL**

A minority cell functions very well in our college. Mr. George Joseph, Assistant Professor in Education, serves as the convener, with Alexander E G and Fathimathu Naja K as the student representatives. This cell advocates for the rights and interests of minority communities within the college and beyond and also represents the concerns and grievances of minority students to the college administration and other relevant authorities. It organizes awareness campaigns, workshops, and seminars to educate students and faculty about the rights, cultures, and contributions of minority communities. It serves as a resource center for minority students by providing information, guidance, and support related to

academic, social, and cultural issues. It facilitates access to scholarships, financial aid, and other resources available for minority students. It offers support services to minority students, including counseling, mentoring, and guidance for personal and academic development. The minority cell in our college organizes events, festivals, and cultural programs to celebrate the diversity of minority communities and promote inclusivity within the college.

### **ANTI-HUMAN TRAFFICKING CELL**

The Anti-Human Trafficking Cell in our college plays a crucial role in raising awareness, preventing human trafficking, and providing support to victims. Through its proactive efforts, it aims to create a safer and more secure environment for vulnerable individuals, empowering them to break free from exploitation and rebuild their lives with dignity and hope. Led by Mr. Divakaran P E, the cell comprises a team of passionate individuals committed to fighting against human trafficking and supporting victims. The cell organizes awareness campaigns and workshops to educate students, faculty, and the wider community about the dangers of human trafficking, its various forms, and how to identify and report potential cases. The cell engages in outreach activities within the college and surrounding communities to raise awareness and mobilize support in the fight against human trafficking. It collaborates with local organizations, schools, and community groups to reach a wider audience and foster collective action.

### **THE INTERNAL QUALITY ASSURANCE CELL (IQAC)**

The Internal Quality Assurance Cell (IQAC) at SUM College is committed to ensuring and enhancing the quality of education and institutional performance. Mr. Krishna Kumar E P is serving as the coordinator of IQAC in the college. The IQAC plays a pivotal role in establishing and maintaining high standards in academic and administrative activities. It undertakes continuous assessment and

evaluation processes to monitor and improve the effectiveness of teaching, learning, and overall institutional functioning. By organizing workshops, seminars, and feedback mechanisms, the IQAC fosters a culture of quality consciousness and sustains excellence in all aspects of the college's operations. This proactive approach helps in the consistent achievement of academic and administrative objectives, contributing to the overall growth and development of SUM College.

### **COUNSELING CELL**

The counseling cell serves as a support system for students to address a range of academic, personal, emotional, and psychological issues to create a supportive and nurturing environment where students can thrive academically, emotionally, and socially. This cell provides a safe and confidential environment where students can discuss their concerns, offers individual and group counseling sessions, helps students manage academic stress and develop effective study skills, provides guidance on time management and goal setting. This cell aims to enhance the overall mental health and well-being of students, provide support in overcoming academic and personal challenges, promote a positive and inclusive campus environment, equip students with the skills and resources needed for personal and professional growth.

### **THE WASTE MANAGEMENT ARMY CELL**

The Waste Management Army Cell at SUM College is an initiative dedicated to promoting sustainable waste management practices within the campus. This cell is focused on creating awareness, educating students and staff, and implementing effective waste management strategies to minimize the environmental impact of waste generated by the college community. This cell aims to foster a culture of environmental

responsibility and sustain ability among students and staff, reduce the overall waste footprint of the college ,to promote efficient and eco-friendly waste management practices and to contribute to the conservation of natural resources and environmental protection.

### **THE LIBRARY ADVISORY COMMITTEE**

The Library Advisory Committee at SUM College is a dedicated group responsible for overseeing the development and management of the college library. This committee plays a crucial role in ensuring that the library meets the academic and research needs of students, faculty, and staff, fostering a resource-rich learning environment. This cell develops and updates library policies, including acquisition, circulation, and usage policies, ensuring that library policies align with the academic goals and objectives of the college. This cell advises on the selection and acquisition of books, journals, e-resources, and other learning materials and ensures a balanced and comprehensive collection that supports the curriculum and other activities.

### **THE ACADEMIC CALENDAR COMMITTEE**

The Academic Calendar Committee in our college is responsible for planning and organizing the academic schedule for the college. This committee ensures that the academic calendar is well-structured, balanced, and aligned with the educational objectives of the institution .This cell designs and prepares the academic calendar, including important dates such as the start and end of semesters, exam periods, holidays, and breaks., ensures the calendar complies with academic regulations and standards,coordinates the scheduling of classes, exams, and other academic activities and balances the academic workload to ensure students and faculty have sufficient time for teaching, learning, and other related works.



## **THE FEEDBACK CELL**

The Feedback Cell serves as an essential platform for gathering, analyzing, and addressing feedback from students, faculty, and other stakeholders. This cell aims to enhance the overall quality of education and campus life by actively involving the college community in the continuous improvement process. It gathers feedback from students, faculty, and staff through various channels such as surveys, suggestion boxes, online forms, and focus group discussions, ensures the confidentiality and anonymity of respondents to encourage honest and constructive feedback, analyzes the collected feedback to identify trends, strengths, and areas for improvement, prepares detailed reports and summaries to present findings to the college administration and relevant departments and develops action plans based on feedback to address identified issues and enhance academic and non-academic aspects of the college.

## **DISCIPLINE COMMITTEE**

The Discipline Committee is a vital body responsible for maintaining discipline, decorum, and a positive academic environment within the institution. This committee plays a crucial role in ensuring that students adhere to the college's code of conduct and that any disciplinary issues are addressed promptly and fairly. It develops and regularly updates the college's code of conduct and disciplinary policies and ensures that these policies are communicated effectively to all students and staff, monitors student behavior and enforces disciplinary measures as needed, works closely with faculty and staff to identify and address behavioral issues. This cell establishes a transparent process for reporting disciplinary issue, investigates reported incidents thoroughly and impartially, determines appropriate disciplinary actions based on the severity and nature of the offense.

## **COLLEGE ALUMNI**

The alumni of SUM College form a vital and dynamic part of the institution's community, contributing significantly to its growth and reputation. These former students, having excelled in various fields, actively engage with the college through mentorship, guest lectures, and networking events. The Alumni Association at SUM College serves as a bridge, fostering strong connections between past and current students, and providing valuable support in career guidance and professional development. Through their achievements and contributions, the alumni enhance the college's prestige and play a key role in its continued success and development.

## **PARENT TEACHER ASSOCIATION**

The Parent-Teacher Association (PTA) is a collaborative body that fosters a strong partnership between parents and the college. This association plays a pivotal role in supporting the educational and developmental goals of students by facilitating communication and cooperation between parents and educators. It acts as a communication bridge between parents and the college administration and ensures that parents are informed about their children's academic progress, college policies, and upcoming events .It provides a platform for parents and teachers to work together to enhance the educational experience of students and encourages parental involvement in college activities, events, and decision-making .

## **College Clubs**

Our college has many clubs that are functioning very well. Clubs foster overall growth by encouraging students to explore interests beyond academics, promoting personal and professional skills. Participation in club activities helps students to develop essential skills such as leadership, teamwork, communication, and time management. Clubs provide a platform for students to connect with peers, faculty, and professionals, creating valuable networks for future career prospects. The following clubs are functioning in our college.

**Literary club**

**Biodiversity club**

**Mental Health club**

**Science club**

**Mathematics club**

**Social science club**

**Tourism club**

**Debate Club**

**Sports and Health club**

**Election Literary Club**

## CO - CURRICULAR ACTIVITIES

### **1. Youth Red Cross Unit**

The SUM College Youth Red Cross Unit is an active and dedicated group consisting of 30 students committed to humanitarian service. Our unit organizes various impactful programs such as medical camps, blood donation drives, workshops, seminar guest talks and a range of community service initiatives. These activities not only contribute to the well-being of the community but also instill a sense of social responsibility and compassion in our students. Through their involvement, members gain valuable experience and the satisfaction of making a positive difference in the lives of others.

### **2. NSS**

The NSS unit in SUM College plays a vital role in nurturing socially responsible and compassionate individuals who are committed to serving society and making a positive difference in the world. Mr. Suneesh Kolangaroth serves as the NSS coordinator in our college. The NSS unit mobilizes and engages volunteers from the college community to actively participate in its activities and initiatives. The NSS unit organizes and participates in various community service activities aimed at addressing local social issues and contributing to community development. These activities may include cleanliness drives, tree plantation campaigns, health awareness camps, and rural development projects. The NSS unit may organize skill development workshops and training sessions for students to enhance their leadership abilities, communication skills, and organizational capabilities.

### **3. Day Celebration**

SUM College takes pride in celebrating days of national, international, and local importance to foster a sense of community, cultural awareness, and educational growth among students, faculty, and staff. The celebration of these diverse days at SUM

College not only enriches the educational experience but also strengthens the sense of community, cultural appreciation, and personal growth among students and staff. The college remains committed to continuing these traditions and expanding the scope of celebrations to include more events of significance in the future.

#### **4. Pain and Palliative Care Unit**

The Pain and Palliative Care Unit at SUM College operates under the guidance of the Chakkarakkal Pain and Palliative Care Unit. This unit is dedicated to providing comprehensive care and support to patients with chronic and life-limiting illnesses. The focus is on improving the quality of life for patients and their families through pain management, symptom relief, and psychosocial support.

#### **5. Guest Talks**

We regularly host guest talks by resource persons from various fields to enrich the academic experience of students and faculty. These sessions aim to provide insights into current trends, practical knowledge, and inspirational stories from experts in different subjects. The guest talks are a part of the college's commitment to holistic education and continuous learning. The guest talks have significantly contributed to the academic and personal development of students and faculty. By inviting experts from diverse fields, the college provides a platform for learning beyond the classroom, inspiring students to explore new areas of interest and pursue their career aspirations with greater confidence.

#### **6. Thought of the Day**

The "Thought of the Day" initiative at SUM College is a daily program where students present reflections, quotes, and ideas on various topics and issues. This program aims to inspire, educate, and promote critical thinking among students. It provides students with a platform to practice and improve their public speaking and

presentation skills. All students are encouraged to participate, ensuring a diverse range of perspectives and voices.

### **7. Talents Day**

The Talents Day at SUM College is an eagerly anticipated event that celebrates the diverse talents and creativity of the students. Held annually after the commencement of the new academic batch, Talents Day provides a platform for students to showcase their skills in various domains, fostering a sense of community and encouraging artistic expression. It provides students with the opportunity to perform in front of an audience, enhancing their confidence and public speaking skills. Many hidden talents were discovered, and several students were identified for further involvement in college cultural clubs and activities. The event not only provided a platform for artistic expression but also set a positive tone for the academic year, encouraging students to engage actively in campus life.

### **8. College Union**

The SUM College Union plays a pivotal role in the governance and enrichment of student life on campus. The College Union, comprised of elected student representatives, is responsible for organizing events, addressing student concerns, and fostering a vibrant campus environment. Union meetings are regularly organized to discuss and plan upcoming events, address student concerns, and ensure smooth execution of union activities. The union election, oath-taking ceremony, and regular meetings have established a strong foundation for student leadership. The diverse range of events organized by the union has not only enriched the college experience but also fostered a sense of community and personal growth among students.

### **9. Field Trips and Study Tours**

Field trips and study tours are integral components of the B.Ed curriculum. We provide students with invaluable practical experiences that enhance their academic and professional growth.

By integrating these experiential learning opportunities, we continue to foster a comprehensive and engaging educational environment. These experiential learning opportunities are organized every semester, with both short and long tours designed to complement academic studies. The aim is to provide students with practical exposure, enhance their understanding of theoretical concepts, and foster a holistic educational experience.

### **10. College Magazine**

At the end of every academic year, we proudly publish a college annual magazine, a reflection of the vibrant academic and cultural life on campus. The magazine committee, comprising the principal, a staff editor, a selected student editor, and representatives from each optional. This committee works diligently to collect content that highlights the achievements, creativity, and voices of our student body. This publication serves not only as a showcase of the year's events and accomplishments but also as a platform for students to express their thoughts, talents, and experiences.

### **11. Intramural programmes**

Different houses shall be formed, comprising all the students. The captains and the vice captains of each house shall be elected from among the students. Intramural programmes in Literary, Arts, Sports and Games will be conducted on the basis of competition among the different houses.

### **12. Physical education and sports**

The lecturer in Physical education shall be in charge of the department. A sports committee shall be formed to assist the working of this department. The lecturer in Physical education, the general captain, the house captains and vice captains shall be the members of the committee. The Principal shall be the Ex-officio President of the committee.

## **CURRICULUM CONTENT**

The two Year B.Ed Programme of NCTE Curriculum Framework comprises three broad curricular areas stretching across four semesters - (i) Perspectives in Education, (ii) Curriculum and pedagogic Studies, and (iii) Engagement with the Field.

There are six courses under perspectives in Education and five courses under curriculum and pedagogic studies and four courses for Enhancement of Professional Capacities (EPC) under Engagement with the field. A couple of courses are stretched into Parts I and II in order to space out the learning load and make for easier internalization. Part (iii) courses are essentially meant for sensitizing student teachers to specific dimensions of their development as teachers.

## **SEMESTER WISE DETAILS**

The student teachers shall be required to study 4 courses each during the first, second and fourth semesters, and one course during the third semester apart from physical education practical and EPC courses. Each theory course has the component of internal and external assessment. The external assessment shall be based on the students' achievement in the Term End examination in the theoretical components and internal assessment shall be based on the student teachers performance in the practicum components. The projects/ assignments/tasks in the practicum component shall be assessed internally. The weightage in terms of marks for different courses (theory internal) is given below.



## SEMESTER I

Duration of the semester : 100 days

Sl. No	Course	Marks		
		External	Internal	Total
BED C 101	Psychology of childhood and Growing up	80	20	100
BED C 102	Contemporary India and Education	80	20	100
BED C 103	Language Across Curriculum	50	10	60
BED P 101.3	Understanding Discipline and Subject-English	50	10	60
BED P 101.7	Understanding Discipline and Subject-Mathematics	50	10	60
BED P 101.8	Understanding Discipline and Subject-Natural Science	50	10	60
BED P 101.9	Understanding Discipline and Subject-Physical Science	50	10	60
BED P 101.11	Understanding Discipline and Subject-Social Science	50	10	60
EPC 01	Reading and Reflecting on Text	-	50	50
	<b>Total for theory</b>	260	110	370
	*Physical Education Practical	-	30	30
	<b>Total</b>	260	140	400

**SEMESTER II**

Duration of the semester : 100 days

Sl. No	Course	Marks		
		External	Internal	Total
BED C 201	Psychology of Learning and Teaching	80	20	100
BED C 202	Knowledge and Curriculum - Part I	50	10	60
BED P 201.3	Pedagogy of School subject-Part I English	50	10	60
BED P 201.7	Pedagogy of School subject-Part I Mathematics	50	10	60
BED P 201.8	Pedagogy of School subject-Part I Part I : Natural Science	50	10	60
BED P 201.9	Pedagogy of School subject-Part I Physical Science	50	10	60
BED P 201.11	Pedagogy of School subject-Part 1: Social Science	50	10	60
BED P 202.3	Assessment for Learning-English	80	20	100
BED P 202.7	Assessment for Learning-Mathematics	80	20	100
BED P 202.8	Assessment for Learning-Natural Science	80	20	100
BED P 202.9	Assessment for Learning-Physical Science	80	20	100
BED P 202.11	Assessment for Learning-Social Science	80	20	100
EPC02	Drama and Art Education	-	50	50
	* Physical Education Practical	-	30	30
	<b>Total</b>	<b>260</b>	<b>140</b>	<b>400</b>

**SEMESTER III**

Duration of the semester : 100 days

Sl. No	Course	Marks		
		External	Internal	Total
BED P 301.3	Pedagogy of School subject- Part II : English	50	10	60
BED P 301.7	Pedagogy of School Subject- Part II - Mathematics	50	10	60
BED P 301.8	Pedagogy of School Subject- Part II - Natural Science	50	10	60
BED P 301.9	Pedagogy of School Subject- Part II - Physical Science	50	10	60
BED P 301.11	Pedagogy of School Subject- Part II - Social Science	50	10	60
	School Internship (15 weeks)	-	200	200
	Practicum during internship		90*	90
	<b>Total</b>	<b>50</b>	<b>300</b>	<b>350</b>

**SEMESTER IV**

Duration of the semester : 100 days

Sl. No	Course	Marks		
		External	Internal	Total
BED C 401	Gender, School and Society	50	10	60
BED C 402	Knowledge & Curriculum - Part II	50	10	60
BED C 403	Creating an Inclusive School	50	10	60
BED E 401.1	Guidance and Counselling	50	10	60
BED E 401.2	Health and Physical Education	50	10	60
BED E 401.4	Environmental Education	50	10	60
EPC 03	Critical Understanding of ICT	-	50	50
EPC 04	Understanding the self	-	50	50
	*Physical Education Practical	-	10	10
	<b>Total</b>	<b>200</b>	<b>150</b>	<b>350</b>

## SCHOOL INTERNSHIP

Internship program in Teacher Education is of great significance because it ensure the professional preparation of prospective teachers. It provides them a practical opportunity to develop true understanding of the teaching profession and future prospects of working conditions in that profession.

### Objectives of Internship

- ★ Learns the skills to transact the subject matter in accordance with the accepted principles of learning and teaching and in true with the needs and interest of the children.
- ★ Develop required skills to teach in an inclusive classroom.
- ★ Use different activity based and stage specific learning methods and strategies in the class rooms.
- ★ Incorporate the components of ICT in classroom transaction.
- ★ Learn about school activities, scheme and programmes and their impact on children.
- ★ Utilize the community resources meaningful partnership between school and community.
- ★ School Internship should be designed for interns to teach for 5 days per week for a minimum period of 16 weeks, including an initial phase of observing a regular classroom. The intern will necessarily have supervisory support from the faculty in the form of subject supervision, who may also be supported by general teachers. The intern will be required to develop unit plans for which she must choose and design appropriate activities. The minimum number of lessons to be delivered is 60 at two levels excluding physical and Health Education classes. If a student practices teaching at different levels (upper primary, middle level, secondary and senior secondary) during the internship period, the minimum number of lessons to be delivered in a level should not be less than 15. A record of these plans must be maintained.

## **PRACTICAL EXAMINATION**

Practical examination will be conducted by External Examination Boards constituted by the University. The duration of examination in our college will be 3 days .

During practical examinations all students should take class in their concerned subject before the external examiners. Selected students has to attend a viva voice before the chairman of the Board of external examination.

**Students should submit the following records before the external examiner.**

1. Record of practice teaching
2. Record of Demonstration and criticism classes.
3. Records of School acclimatization.
4. Record of Working with school program
5. Record of Case study/Action research
6. Record of learning Aids
7. Record of blue print and question papers.
8. Record of Handling of health and physical education class.
9. Record of observation of regular teacher.

## RESULT ANALYSIS

### RESULT ANALYSIS (2006-2024)

Year	Total Admitted	Total Appeared	1 <sup>st</sup> Class	2 <sup>nd</sup> Class	Percentage
2006-07	100	99	68	22	91%
2007-08	100	99	60	39	100%
2008-09	100	95	55	34	93%
2009-10	100	100	60	38	98%
2010-11	100	99	60	32	95%
2011-12	100	98	60	30	92%
2012-13	100	100	60	39	99%
2013-14	100	100	55	44	99%
2014-15	100	100	74	24	98%
2015-17	50	49	30	17	96%
2016-18	50	50	48	1	98%
2017-19	51	51	48	1	96%
2018-20	50	50	50	-	100%
2019-21	50	50	49	-	98%
2020-22	50	48	48	-	100%
2021-23	53	51	50	-	98%
2022-24	55	54	54	-	100%

## Calendar 2023-2024

JUNE 2023		
DATE	DAY	EVENTS
1	THU	Reopening after summer holidays /wo Staff Council Meeting
2	FRI	
3	SAT	
4	SUN	
5	MON	World Environment Day/ Biodiversity Club Inauguration
6	TUE	
7	WED	World Food Safety Day
8	THU	World Ocean Day
9	FRI	Weekly Evaluation
10	SAT	
11	SUN	
12	MON	World Environment Day/ Biodiversity Club Inauguration
13	TUE	Skill Development Program
14	WED	World Blood Donation Day
15	THU	Skill Development Program
16	FRI	College Day of 2021 -2023 batch/ Weekly Evaluation
17	SAT	
18	SUN	
19	MON	National Reading Day Celebration/ Literary Club Inauguration
20	TUE	Skill Development Program(Spoken English)
21	WED	International Yoga Day Celebration
22	THU	
23	FRI	Farewell Party for 2021 -2023 Batch/ Weekly Evaluation
24	SAT	
25	SUN	Grand Alumni ,Meet
26	MON	International Day Against Drug Abuse and Illicit Human Trafficking
27	TUE	
28	WED	
29	THU	4th Sem Model Exam
30	FRI	4th Sem Model Exam

**JULY 2023**

<b>DATE</b>	<b>DAY</b>	<b>EVENTS</b>
1	SAT	
2	SUN	
3	MON	4th Sem Model Exam(2021 -2023 batch)
4	TUE	4th Sem Model Exam
5	WED	
6	THU	
7	FRI	Weekly Evaluation
8	SAT	
9	SUN	
10	MON	
11	TUE	World Population Day
12	WED	4 th Sem University Exam of 2021 -2023 batch
13	THU	4 th Sem University Exam
14	FRI	4 th Sem University Exam
15	SAT	
16	SUN	
17	MON	Karkidaka Vavu Holiday
18	TUE	4 th Sem University Exam
19	WED	
20	THU	
21	FRI	Pre Internship Program on Learning Aids Preparation/Weekly Evaluation
22	SAT	
23	SUN	
24	MON	
25	TUE	
26	WED	
27	THU	
28	FRI	Muharram Holiday
29	SAT	
30	SUN	
31	MON	



**AUGUST 2023**

<b>DATE</b>	<b>DAY</b>	<b>EVENTS</b>
1	TUE	WWW Day
2	WED	Pre Internship Program(Demonstration and Criticism Class)
3	THU	Admission of New Batch(2023 -2025) Batch
4	FRI	Weekly Evaluation
5	SAT	
6	SUN	Hiroshima Day
7	MON	Commencement of Teaching Practices for 22 -24 Batch/ Commencement of New( 23 -25) Batch/ Induction Program
8	TUE	
9	WED	Nagasaki Day/ Orientation Programme for New Batch
10	THU	
11	FRI	Faculty Development Programme on ICT/Weekly Evaluation
12	SAT	
13	SUN	
14	MON	
15	TUE	Ramp Inauguration/Independence Day
16	WED	
17	THU	
18	FRI	Debate/Weekly Evaluation
19	SAT	
20	SUN	
21	MON	
22	TUE	
23	WED	
24	THU	
25	FRI	Onam Celebration/(Staff Council Meeting) College Closing for Onam Vacation
26	SAT	
27	SUN	
28	MON	
29	TUE	
30	WED	
31	THU	

**SEPTEMBER 2023**

<b>DATE</b>	<b>DAY</b>	<b>EVENTS</b>
1	FRI	Debate/Weekly Evaluation
2	SAT	
3	SUN	
4	MON	
5	TUE	Teacher's Day Celebration
6	WED	Sreekrishna Jayanthi
7	THU	Club Activities
8	FRI	International Literacy Day/Debate/ Weekly Evaluation
9	SAT	
10	SUN	
11	MON	
12	TUE	
13	WED	
14	THU	National Hindi Diwas/Club Activities
15	FRI	Talents Day/Debate/Weekly Evaluation
16	SAT	Ozone Day
17	SUN	
18	MON	
19	TUE	
20	WED	
21	THU	Club Activities/Alzheimer's Day
22	FRI	Sree Narayana Guru Samadhi
23	SAT	
24	SUN	
25	MON	
26	TUE	Freshers Day
27	WED	Meet the Candidate Program
28	THU	World Rabies Day/Club Activities
29	FRI	Union Election/Monthly Evaluation,(Staff Council Meeting)
30	SAT	

**OCTOBER 2023**

<b>DATE</b>	<b>Day</b>	<b>EVENTS</b>
1	SUN	
2	MON	Gandhi Jayanti
3	TUE	
4	WED	
5	THU	World Teachers' Day
6	FRI	Cerebral Palsy Day/ Weekly Evaluation
7	SAT	
8	SUN	
9	MON	
10	TUE	World Mental Health Day/ Mental Health Club Inauguration
11	WED	
12	THU	Club Activities
13	FRI	Day for National Disaster Reduction Day / Debate/Weekly Evaluation
14	SAT	National Hindi Diwas
15	SUN	Weekly Evaluation
16	MON	World Food Day
17	TUE	International Poverty Eradication Day
18	WED	Cancer Prevention And Awareness Program
19	THU	Faculty Development Program
20	FRI	Field Trip
21	SAT	Alzheimer's Day
22	SUN	Sree Narayana Guru Samadhi
23	MON	
24	TUE	United Nations Day
25	WED	NSS Unit Inaugurabn
26	THU	Club Activities
27	FRI	Debate/Monthly Evaluation, (Staff Council Meet
28	SAT	Outreach Activity
29	SUN	
30	MON	

**NOVEMBER 2023**

<b>DATE</b>	<b>DAY</b>	<b>EVENTS</b>
1	WED	Social Science Club Inauguration
2	THU	World Statistics Day Celebration, Quiz Competition/Club Activities
3	FRI	Debate/Weekly Evaluation
4	SAT	
5	SUN	
6	MON	
7	TUE	Free Palestine Campaign
8	WED	
9	THU	Club Activities
10	FRI	World Science Day Celebration & Science Club Inauguration, Science Exhibition/Debate/Weekly Evaluation
11	SAT	
12	SUN	
13	MON	
14	TUE	Children's Day/Weekly Evaluation
15	WED	
16	THU	Club Activities
17	FRI	Debate/Weekly Evaluation
18	SAT	
19	SUN	
20	MON	
21	TUE	
22	WED	
23	THU	Club Activities
24	FRI	Debate/ Weekly Evaluation
25	SAT	
26	SUN	
27	MON	Third Semester Practical Examination(2022 2024 batch)
28	TUE	Third Semester Practical Examination
29	WED	
30	THU	

DECEMBER 2023		
DATE	DAY	EVENTS
1	FRI	World Aids Day(weekly evaluation)
2	SAT	
3	SUN	
4	MON	
5	TUE	Palliative Students Wing Inauguration
6	WED	
7	THU	
8	FRI	Third Semester Model Exam(2022024 batch) PTA Meeting
9	SAT	
10	SUN	
11	MON	First Semester Model Exam
12	TUE	
13	WED	"
14	THU	
15	FRI	3 rd SEM( 20222024) University Exam
16	SAT	Vijay Diwas
17	SUN	
18	MON	
19	TUE	
20	WED	Maths Club Inauguration
21	THU	Outreach Activity
22	FRI	XMas Celebrations ,(Closing for Christmas Vacation)
23	SAT	
24	SUN	
25	MON	
26	TUE	
27	WED	
28	THU	
29	FRI	
30	SAT	
31	SUN	

**JANUARY 2024**

DATE	DAY	EVENTS
1	MON	New Year
2	TUE	
3	WED	1 St Sem University Exam (2023-2025 batch)
4	THU	World Braille Day/Club Activities
5	FRI	Weekly evaluation
6	SAT	
7	SUN	SSLC Equivalency Study Centre Inauguration
8	MON	
9	TUE	Pravasi Bharatiya Divas
10	WED	
11	THU	National Human Trafficking Awareness Day/ Club Activities
12	FRI	National Youth Day Weekly evaluation
13	SAT	
14	SUN	
15	MON	National Seminar
16	TUE	National Seminar
17	WED	
18	THU	Club Activities
19	FRI	
20	SAT	
21	SUN	
22	MON	
23	TUE	Kisan Diwas
24	WED	
25	THU	NSS Special Camp
26	FRI	Republic Day/Weekly evaluation
27	SAT	
28	SUN	
29	MON	Art and Drama Workshop (2023-2025 batch)
30	TUE	
31	WED	

**FEBRUARY 20 24**

<b>DATE</b>	<b>DAY</b>	<b>EVENTS</b>
1	THU	Championship Inter B Ed College Tug of War
2	FRI	Weekly Evaluation/Debate
3	SAT	Annual Athlete Meet
4	SUN	
5	MON	
6	TUE	
7	WED	
8	THU	Club Activities
9	FRI	
10	SAT	
11	SUN	
12	MON	
13	TUE	
14	WED	Valentine day
15	THU	Study Tour
16	FRI	Weekly Evaluation/Debate
17	SAT	
18	SUN	
19	MON	Talk Show(PHC Anjarakandy Gram Panchayat)
20	TUE	Micro-teaching ( February 20 to 24)
21	WED	
22	THU	Food Fest
23	FRI	
24	SAT	
25	SUN	
26	MON	
27	TUE	
28	WED	Union and Fine Arts Inauguration
29	THU	Rare Disease Day/Club Activities

**MARCH 2024**

<b>DATE</b>	<b>DAY</b>	<b>EVENTS</b>
1	FRI	Weekly Evaluation/Debate
2	SAT	Long tour
3	SUN	
4	MON	
5	TUE	University Inspection
6	WED	
7	THU	National Cereal Day/Club Activities
8	FRI	International Women's Day Celebration Weekly Evaluation/ Debate
9	SAT	
10	SUN	Short Tour
11	MON	
12	TUE	
13	WED	Lesson Plan Discussion (March 13 to 17 for 2023-2025 batch)
14	THU	Pi Day Celebration/Club Activities
15	FRI	Yoga Practice Demonstration/World Consumer Rights Day/Weekly Evaluation/Debate
16	SAT	
17	SUN	
18	MON	Workshop on Understanding the Self
19	TUE	Workshop on Understanding the Self
20	WED	Certificate Course on Communicative English
21	THU	World Poetry Day/Club Activities Criticism Class ( March 21 to 24 for 2023-2024 batch )
22	FRI	World Water Day Program
23	SAT	Faculty Development Program
24	SUN	
25	MON	Holi
26	TUE	
27	WED	Health and Sports Club Program/ Game Fest
28	THU	
29	FRI	Good Friday Monthly Evaluation, Staff Council Meeting
30	SAT	
31	SUN	Easter



